

Morris, Alexander

From: FOIA-Central@hq.doe.gov
Sent: Tuesday, July 14, 2009 8:49 PM
To: FOIA-Central
Subject: DOE Headquarters FOIA Request

Name: Marian Wilcox

Organization:

Address:

586 Morrvue Drive
Cincinnati, OH 45238

Phone: (513) 325-1460

FAX:

Email: wilcmm2002@yahoo.com

Record Description:

Copy of position description - to include grade - of all current Department of Energy Freedom of Information Act and/or Freedom of Information Act/Privacy Act Officers.

Preferred Form or Format: Hard Copy

Type of Requester (if provided):

An individual seeking information for personal use and not for commercial use.

Fees and Fee Waivers:

I agree to pay up to a specified amount for fees. Enter amount \$ 25.00

Waiver or Reduction of Fees Factors (if provided):

Expedited Processing:

Specific Justification for Expedited Processing:

JUL 15 2009 10
OTHER 2 HOURS SEARCH FREE. 100 FREE PAGES

Requester asks to exclude FMCBC. Also would like copies of PD's for other individuals in the FOIA Office that process FOIA requests. ACM

FOIA - 2009 - 000569

ACM

Harvey, Deanna

FI-00142
Closed July 24, 2009
S/B - 246-0524
110 270-0100

From: Ogbazghi, Joan [Joan.Ogbazghi@hq.doe.gov]
Sent: Thursday, July 23, 2009 9:34 AM
To: pauline.conner@srs.gov; miriam.legan@ch.doe.gov; Ogilvie, Clayton (NE-ID); Rothrock, Amy L.; Riehle, Dorothy C; Becknell, Carolyn; Nunn, Clifford; Daub, Vernon; Martinez-Barnish, Anna; michael.talbot@pnso.science.doe.gov; cjbrannon@bpa.gov; Seymour, Joel; marti.ayers@swpa.gov; Liova (WAPA); Harvey, Deanna; Dunlap, Ann; pauline.conner@srs.gov
Subject: RE: New Assignment FOIA-2009-000569

Sorry, All.

Please respond directly to the requester. (That sentence was omitted from my memo.) I had intended to coordinate/consolidate because of the total agreed fee amount, but Chris advised me to have you all respond directly.

Thank you!

-----Original Message-----

From: Riehle, Dorothy C [mailto:Dorothy_C_Riehle@RL.gov]
Sent: Wednesday, July 22, 2009 6:31 PM
To: Ogbazghi, Joan
Subject: RE: New Assignment FOIA-2009-000569

Joan,

I'm assuming you would like us to respond directly to the requestor, correct?

Dorothy Riehle
DOE RL and ORP Freedom of Information
and Privacy Act Officer
(509) 376-6288

From: Ogbazghi, Joan [mailto:Joan.Ogbazghi@hq.doe.gov]
Sent: Wednesday, July 22, 2009 3:12 PM
To: miriam.legan@ch.doe.gov; Ogilvie, Clayton (NE-ID); Rothrock, Amy L.; Riehle, Dorothy C; pauline.conner@srs.gov; Becknell, Carolyn; Nunn, Clifford; Daub, Vernon; Martinez-Barnish, Anna; michael.talbot@pnso.science.doe.gov; cjbrannon@bpa.gov; Seymour, Joel; marti.ayers@swpa.gov; Liova (WAPA); Harvey, Deanna; Dunlap, Ann
Subject: New Assignment FOIA-2009-000569



Department of Energy
Washington, DC 20585

July 21, 2009

Ms. Marian Wilcox
586 Morrvue Drive
Cincinnati, OH 45238

Re: FOIA-2009-000569

Dear Ms. Wilcox:

This is in further response to the request for information that you sent to the Department of Energy (DOE) under the Freedom of Information Act (FOIA), 5 U.S.C. 552. You asked for the position description, including grade, of all current FOIA Officers and FOIA/Privacy Act Officers at the DOE. In our conversation, you amended the subject of the request to include position descriptions for other individuals in FOIA Offices who process FOIA requests. You also excluded records for the Environmental Management Consolidated Business Center.

At Headquarters, the request has been assigned to the Office of the Chief Human Capital Officer to conduct a search of its files for responsive documents. The request also has been sent to the FOIA Officers at all other DOE field locations to conduct a search. Upon the completion of the searches and the review of any records located, you will be provided a response.

In your letter you agreed to pay up to \$25.00 for fees associated with the processing of the request. For purposes of assessment of any fees, you have been categorized under the DOE regulation that implements the FOIA at Title 10, Code of Federal Regulations, Section 1004.9(b)(4), as an "other" requester. In this category, you are entitled to two free hours of search time and 100 pages of duplication at no cost.

The above referenced number has been assigned to the request and you should refer to it in correspondence with the DOE about this matter. If you have questions about the processing of the request, please contact Ms. Teri Heinicke in the Office of the Chief Human Capital Officer (HC-33) on (202) 586-8469, and Ms. Joan Ogbazghi in this office (MA-90) on (202) 586-3595. Ms. Heinicke and Ms. Ogbazghi also can be contacted at U.S. DOE, 1000 Independence Avenue, SW, Washington, DC 20585.

I appreciate the opportunity to assist you.

Sincerely,

for Alexander C. Morris
FOIA Officer
Office of Information Resources





Department of Energy

Washington, DC 20585

July 21, 2009

MEMORANDUM TO: FIELD FOIA OFFICERS

FROM:

ALEXANDER C. MORRIS *Joan Ogbazghi*

for FOIA OFFICER

OFFICE OF INFORMATION RESOURCES

SUBJECT:

FOIA REQUEST OF MARIAN WILCOX (FOIA-2009-000569)

The attached request submitted by Ms. Marian Wilcox is transferred to your office for action. Ms. Wilcox submitted the request under the Freedom of Information Act.

For your information, I have attached a copy of our correspondence to Ms. Wilcox. If you have any questions about this transmittal, please contact Ms. Joan Ogbazghi of my staff on (202) 586-3595.

Attachments

