

U. S. Department of Energy
STRATEGIC PETROLEUM RESERVE
PROJECT MANAGEMENT OFFICE
New Orleans, La.

POLICY

SPRPMO P 470.1

DATE: 02/26/03
SUNSET REVIEW: 02/26/05
EXPIRES: 02/26/07

SUBJECT: INTEGRATED SAFEGUARDS AND SECURITY MANAGEMENT POLICY

1. **PURPOSE AND SCOPE.** The purpose of the Integrated Safeguards and Security Management (ISSM) Policy is to confirm the commitment of the Department of Energy (DOE) Strategic Petroleum Reserve (SPR) Project Management Office to the goal of blending security into management and all work practices. Security issues touch every aspect of the SPR, including protection of classified material, information and computer networks, proprietary and sensitive data, and people and mission effectiveness.

ISSM, like Integrated Safety Management, will operate on a series of functions specified by DOE and SPR to ensure work is accomplished securely. ISSM focuses on improving existing systems and expanding individual awareness, and each individual accepting ownership of security issues.

2. **POLICY.** It is the SPR policy that the ISSM framework be used to systematically integrate security into management and work practices at all levels so that missions are accomplished securely. Direct involvement of all personnel during the development and implementation of an ISSM framework is essential for success. This will be achieved by implementing the principles of the ISSM, which are outlined in DOE Policy 470.1, Integrated Safeguards and Security Management Policy. In addition to ISSM, all SPR workers must comply with the rules and guidelines established by DOE and DynMcDermott Petroleum Operations Company. This will ensure that we are operating in accordance with DOE standards.

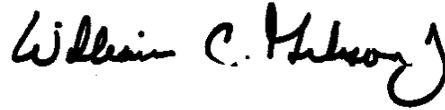
Managers and supervisors are responsible under ISSM for ensuring employees understand security expectations and that security is appropriately integrated into their work. ISSM establishes that each individual is responsible for following security requirements and contributing to secure missions and workplaces. ISSM also establishes that line management is directly responsible for the protection of the DOE assets and must accept residual risk, and controls must be in place and verified prior to authorization of operations.

DISTRIBUTION: All SPRPMO Employees

INITIATED BY: APM for Technical Assurance,
Security Division

02/26/03

The key to success is personal responsibility and accountability for security. Together, our efforts to integrate security into all phases of work planning and execution will assure a safe and secure environment for all management and work practices at the SPR.

A handwritten signature in black ink, reading "William C. Gibson, Jr." with a stylized flourish at the end.

William C. Gibson, Jr.
Project Manager
Strategic Petroleum Reserve